

Brussels, 01 September 2017

Re: Communication intern recruitment

Communication Internship Opportunity

Are you passionate about communication? Are you interested in interregional cooperation and keen to work with policymakers? Do you want to further explore the world of aviation policies?

Get a unique learning experience with the Airport Regions Conference, in a flexible, innovative and friendly environment!

Who we are

The Airport Regions Conference (ARC) is an association of regional and local authorities across Europe with an international airport situated within or near its territory. The ARC brings together a wide range of expertise at the interface of air transport and local and regional policies. A common concern is to balance the economic benefits generated by the airports with their environmental impact.

The ARC works through the involvement of its members, and through a small Brussels-based Secretariat. The Secretariat focuses on, communication, project applications and management, and lobby. The intern is meant to work in Brussels, within the ARC Secretariat.

What will our intern do?

The intern will be supporting daily communication activities, edition of newsletters, website management, and electronic communications. He/she will support some of the project communication activities and event organisation.

The ideal candidate

Professional qualifications

- Student or freshly graduated student, with strong desire to develop his/her communication talent with hands on practice.
- Experience in graphic design and willing to develop skills with Adobe Creative Cloud (InDesign, Photoshop, Illustrator).
- Experience in working with content management systems (e.g. Wordpress) and digital media tools (e.g. Mailchimp).
- Social media creativity and experience
- Excellent command of English, written and spoken. Any other language is a plus.
- Interest in and sound understanding of the EU decision making process and passionate about the aviation sector.

Personality

The team is small, dedicated, and multinational. Our working language is English. We consider attitude as paramount to the good functioning of the organisation, and are seeking to recruit someone.

Rather than specific diplomas or specialisations, we are looking for someone who will fit in our team and with the interest to develop autonomous work. The chosen candidate should also be willing to provide and defend innovative and fresh ideas whilst still understanding and complying with the organisation constraints.

What we offer

- Possibility to combine the internship with the student status, and work part-time.
- Possibility to develop talent and gain experience.
- An excellent working atmosphere.
- Possibility to grow own network of professional contacts.
- Compensation depending on status.

To apply

Interested candidates should submit their CV and motivation letter by e-mail at info@airportregions.org **no later than 26th of September 2017**. Please use the following title in your e-mail subject: ARC Communication Intern Application 2017.

Please note that only shortlisted candidates will be contacted.

Good luck!